

**Schedule I**  
(See Regulation 4 and Regulation 20)

**Groups of Posts in the ICPR**

<i>Group</i>	<i>Designation</i>	<i>Scale of Pay</i>
<b>Group D</b>		
Posts carrying a pay or scale of pay, the maximum of which is Rs. 1150/- or less	Peon/Chowkidar/Mali/ Sweeper/Farash/ Library Attendant/ Guest House Attendant.	Rs. 750-12-870-EB- 14-940
	Daftary/Technical Helper	Rs. 775-12-955-EB- 14-1025
<b>Group C</b>		
Posts carrying a pay or scale of pay, with a maximum of over Rs. 1150-but less than Rs. 2900/-	Lower Division Clerk/ Staff Car Driver/Hindi Typist/Caretaker	Rs. 950-20-1150- EB-25-1500
	Upper Division Clerk Computer Assistant/ Lib.Asstt. Junior Stenographer/Junior Artist and Designer	Rs. 1200-30-1560- EB-40-2040
	Senior Stenographer/ Hindi Translator/ Assistant	Rs. 1400-40-1800- EB-50-2300
	Superintendent/ Senior Accountant/ Senior Personal Assistant/ Assistant Librarian	Rs. 1640-60-2600- EB-75-2900
<b>Group B</b>	Private Secretary	Rs. 2000-60-2300- EB-75- 3200
Posts carrying a pay or scale of pay with a maximum of not less than Rs. 2900/- but less than Rs. 4000/-		

### Group A

Posts carrying a pay or scale of pay with a maximum of not less than Rs. 4000/-	Director (P&R)	Rs. 3700-125-4700-150-5000
	Director (Academic)	Rs. 3700-125-4700-150-5000
	Director (A&F)	Rs. 3700-125-4700-150-5000
	Accounts officer/ Administrative officer. Programme officer.	Rs. 3000-100-3500-125-4500 Rs. 2200-75-2800-EB-100-4000

### Schedule II

(See Regulation 39)

<i>Category of Post</i>	<i>Appointing Authority</i>	<i>Disciplinary Authority</i>	<i>Appellate Authority</i>
Group C&D	Director (A&F)	Director (A&F)	Member-Secretary
Group B	Member-Secy.	Member-Secy.	Chairman
Group A			
Member-Secretary	Council	Council	Central Govt.
Other Posts	Chairman	Chairman	Council
Maximum of which does not exceed Rs. 5,300/-.			

# INDIAN COUNCIL OF PHILOSOPHICAL RESEARCH

## (Recruitment) Regulations, 1991

### 1. Short Title and Commencement

1. These Regulations may be called the Indian Council Philosophical Research, *(Recruitment) Regulations, 1991*.
- \*2. They shall come into force on the date of their approval by the Central Government.

### 2. Application

These Regulations shall apply to all posts specified in column 2 of the Schedule.

### 3. Definitions

In these Regulations, unless the context otherwise requires:-

- (a) "Chairman" means the Chairman of the Council;
- (b) "Council" means the Indian Council of Philosophical research.
- (c) "Director" means the Director of the Council;
- (d) "Government" means the Government of India;
- (e) "Member-Secretary" means the Member-Secretary of the Council;
- (f) "Schedule" means the Schedule annexed to these Regulations.

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\* Approved by Ministry of HRD, Deptt. of Education vide letter no. 25-28/83-U.3 dt. 25 September 1991.

#### **4. Classification and Scale of Pay**

The classification of posts, and the scale of pay attached thereto shall be specified in column 3 & 4 of the Schedule.

#### **5. Method of Recruitment, Age Limit and Other Qualifications**

The method of recruitment, the upper age limit, qualifications for recruitment and other matters relating to various posts shall be as specified in columns 5 to 12 of the Schedule, Provided that the Council may, for reasons to be recorded in writing, relax the Provisions relating to age limit and the qualifications for recruitment in respect of any post mentioned in the Schedule.

The procedure for appointment of Member-Secretary of The Council shall be as follows:

- (a) The Governing Body of the Council shall constitute a Selection Committee consisting of three members viz. (i) the Chairman, ICPR; (ii) one member of the Governing Body nominated by Governing Body itself; and (iii) a nominee of the Central Government;
- (b) The Selection Committee shall prepare, in alphabetical order, a panel of three suitable candidates and submit the same to the Central Government; and
- (c) The Government shall approve one of the names recommended in the panel or ask the Chairman of the Council to obtain a fresh panel from the Selection Committee.

#### **6. Disqualifications**

##### **No Person**

- (a) Who has entered into or contracted a marriage with a person having a spouse living or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any post mentioned in the Schedule.

Provided that the Council may, if it is satisfied that such marriage is permissible under the personal law applicable to such person and there party to the marriage and/or there are other grounds for

so doing, exempt/any person from the operation of this regulation.

### **7. Power to Relax**

Where the Council is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these Regulations with respect to any class or category of person or post.

### **8. Saving**

Nothing in these Regulations shall effect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes and the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

5<sup>th</sup> Pay Commission Scales w.e.f. 01-01-96

Pay in Pay Matrix in Level-13-A-Rs. 131,110-2,16,600 (7<sup>th</sup> dc)

Schedule for the Recruitment of Member-Secretary

(PB-4) Rs. 37400-67000+Rs. 8900 (6<sup>th</sup> dc)

1. Name of the post : Member-Secretary
2. Number of post : One
3. Group : Group 'A'
4. Scale of Pay : Rs. 5100-150-6700 (4<sup>th</sup> dc)  
Rs. 16400-450-20,900 (5<sup>th</sup> dc)
5. Whether selection or non-selection post : Not applicable.
6. Age of recruitment : Not below 45 years.
7. Education & other qualifications required for the direct recruitment : Eminent scholar in the field of Philosophy with several years of research/academic and administrative experience.
8. Whether age and educational qualification prescribed for the direct recruits will apply in the case of promotees : Not applicable.
9. Period of probation : Two years.
10. Method of recruitment whether by direct recruitment or by promotion or by deputation percentage of vacancies to be filled by various methods) : Direct (by advertisement and nomination)
11. In case of recruitment by promotion/Deputation/Transfer, grades from which promotion/deputation/transfer to be made. : A Professor in a University or a scholar with at least 15 years of experience of teaching/research with experience of administration.
12. Composition of Selection Committee in case of direct recruitment : (a) Chairman, ICPR  
(b) One nominee of the Central Government

13. Remarks, if any

(c) One member of the Governing Body nominated by the Governing Body itself.

: The term of appointment of Member-Secretary shall be three years, extendable by another term of three years, subject to the condition that no person will continue as Member-Secretary on attaining the age of 60 (sixty) years.

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As amended and approved by Ministry of Human Resources Development, Deptt. of Education vide letter no. F. 25-21/89-U.3 dt. 23rd January, 1991.

Schedule for the Recruitment of Director

(6<sup>th</sup> CPC) (PB-3) Rs. 15600-39100+7600 (4<sup>th</sup>)

Pay in the Pay Matrix in (Level-12) Rs. 78,800-2,09,200 (7<sup>th</sup> CPC)

1. Name of Post : Director
2. Classification : Group A
3. No. of Posts : Two
4. Scale of Pay : Rs. 3700-125-4700-150-5000 (4<sup>th</sup> CPC)  
Rs. 12000-375-16500 (5<sup>th</sup> CPC)
5. Whether Selection or Non-Selection Post : Selection
6. Age Limit : 50 yrs.
7. Education & other qualifications required : Eminent scholarship in Philosophy with published work of high quality and active engagement in research and ten years experience of teaching or research and experience of guiding research at doctorate level.
8. Whether age and educational qualifications prescribed for the direct recruitment will apply in the case of the promotees : Yes, age limit may be relaxed.
9. Period of probation : Two years.
10. Method of recruitment (whether by direct recruitment or by probation or transfer and percentage of the vacancies to be filled by various methods) : By transfer on deputation for a term of three years, extendable for another term of 3 years in deserving cases.  
The tenure will be restricted upto attaining of 58 years of age or completion of the normal period of tenure, whichever is earlier.
11. In case of recruitment by promotion, transfer : *Transfer on Deputation:*  
A teacher in a University or a



grades from which promotion to be made

researcher in any institution of higher education/research with at least 5 years experience of teaching or research and possessing a doctorate degree.

Pay

12. Composition of DPC or Selection Committee

- 1. Chairman
- 2. Member-Secretary
- 3. One Expert nominated by the Governing Body.
- 4.&5. Chairman's nominees belonging to SC/ST & Minority Communities.

Schedule for the Recruitment of Director (A & F)

(6<sup>th</sup> cpc) (PB-3) Rs. 15600-39100+7600 (Gd)

Pay in the Pay Matrix in Level-12 Rs. 78,800-209200 (3<sup>rd</sup> cpc)

1. Name of Post : Director (Administration Finance)

2. Classification : Group A

3. No. of Posts : One

4. Scale of Pay : Rs. 3700-125-4700-150-5000 (4<sup>th</sup> cpc)

5. Whether Selection or Non-Selection Post : Selection  
Rs. 12000-375-18500 (5<sup>th</sup> cpc)

6. Age Limit for direct recruitment : 50 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)

7. Educational & other qualifications required for direct recruitment : (1) Bachelor's Degree of a recognised University with a good academic record.  
(2) At least 10 yrs. experience of Administration and finance, out of which at least 5 yrs.' experience should be in a post not lower than the scale of pay of Rs. 3000-4500 in Central or State Govts or Universities, research institutes, autonomous bodies, public enterprises, etc.

8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Yes, Age limit may be relaxed.

9. Period of probation : Two years.

10. Methods of recruitment (whether by direct recruitment or by probation or transfer and percentage) : By transfer on deputation; failing which by direct recruitment.  
The tenure will be restricted upto

of the vacancies to be filled by various methods)

attaining of 58 years of age or completion of the normal period of tenure, whichever is earlier.

11. In case of recruitment by promotion, transfer grades from which promotion to be made

: *Transfer on Deputation:*  
Officer of Central or State Government or Universities Research Institutions, autonomous bodies, Public Enterprises etc. in equivalent grade or at least with five service in the Grade of years Rs. 3000-4500 and above and having experience of Administration & Finance.

12. Composition of DPC or Selection Committee

1. Chairman
2. Member-Secretary
3. One Expert nominated by the Governing Body.
- 4.&5. Chairman's nominees belonging to SC/ST & Minority Communities.

(PB-3) Rs. 15,600-39,100+6600 (6th cpc) (6th cpc)  
Pay in the Pay Matrix in Level-11, Rs. 67700-208700 (7th cpc)  
Schedule for the Recruitment of Administrative Officer

1. Name of Post : Administrative Officer
2. Classification : Group A
3. No. of Post : One
4. Scale of Pay : Rs. 3000-100-3500-125-4500 (4th cpc)  
Rs. 10000-325-15200 (5th cpc)
5. Whether Selection or Non-Selection Post : Selection
6. Age Limit for direct recruitment : 45 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities and Autonomous Bodies)
7. Education & other qualifications required for direct recruitment : (1) Bachelor's Degree of a recognised University;  
(2) 8 yrs.' administrative experience in a Govt. Deptt. or educational institution or autonomous organisation in equivalent grade or one grade lower i.e. Rs. 2000-3500;  
(3) adequate knowledge of rules & regulations, governing administration and finance in Govt. Deptt., educational institutions, etc.
8. Whether age and educational qualifications prescribed for the direct recruits will be apply in the case of the promotees : Qualifications - Yes  
Age - No
9. Period of probation : Two years.

Pay in

10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : Promotion, failing which transfer on deputation, failing which by direct recruitment.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Promotion:*  
Sr. PAs/PS, Superintendents with 10 years service in the grade.  
*Transfer on Deputation:*  
Officers of Central or State Governments or Universities autonomous bodies, public enterprises etc. in equivalent grade or with at least 5 years' service in the grade of Rs. 2000-3500 and with academic experience of educational administration and knowledge of Govt. rules & regulations, governing administration and finance.
12. Composition of DPC of Selection Committee : 1. Member-Secretary  
2. Director (P&R) or (A)  
3. Director (A&F)  
4. Two experts nominated by Chairman  
5.&6. Member-Secretary's nominees belonging to SC/ST & Minority Communities.

(PB-3) Rs. 15,600-39,100+6600 (Gr) (06<sup>th</sup> dc)  
Pay in the pay Matrix in Level-11, Rs. (7,700-208700) (7<sup>th</sup> dc)

Schedule for the Recruitment of Accounts Officer

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1. Name of Post : Accounts Officer
  2. Classification : Group A
  3. No. of Posts : One
  4. Scale of Pay : Rs. 3000-100-3500-125-4500 (4<sup>th</sup> dc)  
Rs. 10,000-325-15,200 (5<sup>th</sup> dc)
  5. Whether Selection or Non-Selection Post : Selection
  6. Age Limit for direct recruitment : 45 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
  7. Educational & other qualifications required for direct recruitment : (1) Essential: Bachelor's Degree in Commerce of a recognised university;  
(2) should possess at least 8 yrs. experience of finance, budget and accounts and audit work in a Govt. Deptt. or educational or research institution, autonomous organisation, etc. or in equivalent grade or in the grade of Rs. 2000-3500;  
(3) adequate knowledge of rules & regulations governing Administration & Finance, budget & accounts and audit in Government Departments, educational institutions, etc.
  8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Qualifications - Yes  
Age - No

9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : Promotion, failing which by transfer on deputation failing which by direct recruitment.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Promotion*  
Supdt. and Senior Accountant with 10 yrs.' service in the grade.
- Transfer on Deputation:*  
Suitable Accounts Officers or Audit Officers having appropriate experience in offices, viz., the C&AG of India or the Comptroller General of Accounts or Universities, autonomous organisations, public enterprises etc. in the equivalent grade or at least, five years service in the grade of Rs. 2000-3,500.
12. Composition of DPC of Selection Committee : 1. Member-Secretary  
2. Director (P&R)/ (A)  
3. Director (A&F)  
4. One Expert nominated by the Chairman  
5.&6. Member-Secretary's nominees belonging to SC/ST & Minority Communities.

(6<sup>th</sup> CPC) (PB-3) 15,600-39100+Rs. 5400 (Gr)

Schedule for the Recruitment of Programme Officer

Pay in the Pay Matrix in Level-10 Rs. 56100-177500 (7<sup>th</sup> CPC)

1. Name of Post : Programme Officer
2. Classification : Group A
3. No. of Posts : Three (01 Post abolished)
4. Scale of Pay : Rs. 2200-75-2800-EB-100-4000 (4<sup>th</sup> CPC)  
Rs. 8000-275-13500 (5<sup>th</sup> CPC)
5. Whether Selection or Non-Selection Post : Not Applicable
6. Age limit for direct recruitment : 40 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & Other qualifications required for direct recruitment : (a) A Doctorate Degree or research work of an equally high standard in philosophy, and  
(b) Consistently good academic record with first or high second class Master's Degree in Philosophy from an Indian University or an equivalent Degree from a foreign university.  
(c) Three years of research or teaching experience.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees. : Not applicable.
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or transfer and percentage of the vacancies to be filled by various methods.) : By direct recruitment, failing which by transfer on deputation.



- 11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Transfer on Deputation:*  
A teacher in a University or a researcher in any institutions of higher education/research with at least 3 yrs. experience of teaching or research and possessing a doctorate degree.
  
- 12. Composition of DPC of Selection Committee :
  1. Member-Secretary
  2. Director (P&R)/(A&F)
  - 3.&4. Experts nominated by Chairman.
  - 5.&6. Member Secretary's nominees belonging to SC/ST & Minority Communities.

(PB-2) Rs. 9,300-34,800+4200 (6<sup>th</sup> d/c)  
 Pay in the Pay Matrix in Level-6, Rs. 35,400-1,12,400 (7<sup>th</sup> d/c)  
 Schedule for the Recruitment of Private Secretary

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1. Name of Post : Private Secretary
  2. Classification : Group B
  3. No. of Posts : One
  4. Scale of Pay : Rs. 2000-60-2300-EB-75-3200 (4<sup>th</sup> d/c)  
Rs. 6500-200-10,500 (5<sup>th</sup> d/c)
  5. Whether Selection or Non-Selection Post : Not applicable.
  6. Age Limit for direct recruitment : 35 years. (relaxable at the discretion of Chairman)
  7. Educational & other qualifications required for direct recruitment : (1) At least a Bachelor's Degree of a recognised University;  
(2) a speed of 120 w.p.m. and 50 w.p.m. in shorthand & typing respectively;  
(3) at least 3 years' experience of working as stenographer or Personal Assistant in a scale of Pay not lower than Rs. 1640-2900.
  8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees. : Yes
  9. Period of probation : Not applicable.
  10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment, promotion or by transfer on deputation.

11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Promotion:*  
Sr. Stenographer (Gr. 'C') with a minimum of 5 years continuous service and possessing skill in shorthand & typing at the speed of 120 w.p.m. and 50 w.p.m. respectively.
- Transfer on Deputation:*  
Stenographer in Govt. Deptt. educational & research institutes, universities, autonomous bodies, etc. holding analogous posts or those in a lower grade with a minimum of 5 yrs.' continuous regular service and possessing shorthand and typing speed of 120 w.p.m. & 50 w.p.m. respectively.
12. Composition of DPC of Selection Committee : 1. Director (P&R)/(A)  
2. Director (A&F)  
3. One Member nominated by Chairman  
4.&5. Member-Secretary's nominees belonging to SC/ST & Minority Communities.

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\*\* Revised Pay Scale, Pay in the Pay Matrix in Level-7, Rs. 44,900-1,42,400 (3<sup>rd</sup> c/c)

\* Revised Pay Scale (PB-2) Rs. 9300-34800+4600 (G/P) (6<sup>th</sup> c/c)  
w.e.f. 01.01.16

**Schedule for the Recruitment of Assistant Librarian**

Pre-revised Scale \*\* (PB-2) Rs. 9300-34800+4200 (G/P) (6<sup>th</sup> c/c)

↳ \*\* Pay in the Pay Matrix in (Level-6) Rs. 35,400-1,12,400 (3<sup>rd</sup> c/c)

1. Name of Post : Assistant Librarian
2. Classification : Group B
3. No. of Posts : One
4. Scale of Pay : \* Revised Scale Rs. 6500-200-10,500 (5<sup>th</sup> c/c)  
: Rs. 1640-60-2600-EB-75-2900 (4<sup>th</sup> c/c)  
\* Rs. 5500-175-9000 (5<sup>th</sup> c/c)
5. Whether Selection or Non-Selection Post : Not applicable.
6. Age Limit for direct recruitment : 40 yrs. (relaxable by 5 yrs. for employees in Central and State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : (1) Essential: High second class Master's Degree & Degree in Library Science from a recognised university;  
(2) 5 yrs.' experience in some reputed Library/Documentation Centre.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Not applicable.
9. Period of probation : Two years.
10. Method of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By Direct recruitment, failing which by transfer on deputation.

11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Transfer on Deputation:* Persons holding posts in an analogous grade or in one grade lower with at least 5 yrs.' experience in the lower grade in the Libraries of educational and research institutions, autonomous bodies, etc.
12. Composition of DPC of Selection Committee : 1. Director (A&F)  
2. Director (Academic)  
3. 1 Expert nominated by Chairman.  
4.&5. Member-Secretary's nominees belonging to SC/ST & Minority Communities.

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\* Revised pay scale in the pay Matrix interlevel - 7 Rs. 44900-142400 (7th dc)

\* Revised pay scale (PB-2) Rs. 9300-34800+4600 (1st) (6th dc)

**Schedule for the Recruitment of Superintendents**

(Arc-revised) (PB-2) Rs. 9300-34800+4200 (1st) (6th dc)

\* Pay in the pay Matrix in Level - 6 Rs. 35400-112400 (7th dc)

1. Name of Post : Superintendent
2. Classification : Group B
3. No. of Posts : Three
4. Scale of Pay : Rs. 1640-60-2600-EB-75-2900 (4th dc)  
Rs. 5500-175-9000 (5th dc)
5. Whether Selection or Non-Selection Post : Selection
6. Age Limit for direct recruitment : 35 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, universities & autonomous bodies)
7. Educational & other qualifications required for direct recruitment : Essential: A Bachelor's Degree of a recognised university with at least 5 yrs.' experience on the post of Assistant in the Scale of pay of not less than Rs. 1400-2300 in a Government Department or educational institution or autonomous body.  
Adequate knowledge of rules & regulations in establishment matters.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Age - No  
Qualification - Yes
9. Period of promotion : Two years
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By promotion, failing which by transfer on deputation, failing which by direct recruitment.

\* w.e.f. 19.09.2018, as per GB decision.

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11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Promotion:* Assistant with 5 yrs.' continuous regular service in the grade. Pa.

*Transfer on Deputation:*

Persons holding analogous posts in Government Deptt. Autonomous Bodies, educational institution, or those in one grade lower with 5 yrs.' service in the lower grade and possessing adequate knowledge of the rules & regulations.

12. - Composition of DPC or Selection Committee :
1. Director (P&R)/(A)
  2. Director (A&F)
  3. 1. Member nominated by the Member-Secretary
  - 4.&5. The Member-Secretary
  - 5.&6. Member-Secretary's nominees belonging to SE/ST & Minority Communities.

(PB-2) Rs. 9300-34800+4200(GP) (6<sup>th</sup> CPC)

Schedule for the Recruitment of Senior Accountant

Pay in the Pay Matrix in (Level-6) Rs. 35,400-1,12,400 (7<sup>th</sup> CPC)

1. Name of Post : Senior Accountant
2. Classification : Group B
3. No. of Posts : One
4. Scale of Pay : Rs. 1640-60-2000-B-75-2900 (4<sup>th</sup> CPC)  
Rs. 5500-175-9000 (5<sup>th</sup> CPC)
5. Whether Selection or Non-Selection Post : Not Applicable
6. Age Limit for direct recruitment : 35 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : Essential: (1) A Bachelor's Degree of a recognised university having passed SAS or Bachelor's Degree in Commerce  
(2) 5 yrs. experience of Finance, budget and accounts and audit work; or 5 yrs.' experience in the post of Assistant dealing with finance and accounts in a scale of pay of not less than Rs. 1400-2300 in a Government Department or educational institution, autonomous organisation etc.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees. : Not applicable.
9. Period of probation : Two years.



10. Methods of recruitment (Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment, failing which by transfer on deputation.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Transfer on Deputation:* Accountants or Audit Asstts. working in offices under C&AG of India, Comptroller General of Accounts, Railway Defence or Postal Accounts Deptt., etc. in an analogous grade or in one grade lower having 5 yrs. experience in the lower grade.
12. Composition of DPC of Selection Committee : 1. Director (P&R)/(A)  
2. Director (A&F)  
3. One Member nominated by the Member-Secretary  
4.&5. Member-Secretary's nominees belonging to SC/ST & Minority Communities.

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\* Revised pay Scale in the Pay Matrix in Level-7 Rs. 44900-142400 (7th CPC)

\* Revised pay Scale (PB-2) Rs. 9300-34800 + 4600 (GP) (6th CPC)

Schedule for the Recruitment of Senior Personal Assistant

(Pre-revised pay Scale (PB-2) Rs. 9300-34800 + 4200 (GP) (6th CPC)

\*\* pay in the Pay Matrix in Level-6 Rs. 35400-112400 (7th CPC)

1. Name of Post : Senior Personal Assistant
2. Classification : Group B
3. No. of Posts : Two
4. Scale of Pay : Rs. 1640-60-2600-EB-75-2900 (4th CPC)
5. Whether Selection or Non-Selection Post : Selection  
Rs. 5500-175-9000 (5th CPC)
6. Age Limit for direct recruitment : 30 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities and Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : Essential: (1) at least a Bachelor's Degree of a recognised University possessing a speed of 120 w.p.m. & 50 w.p.m. in shorthand & typing respectively;  
(2) Experience of 5 yrs. as stenographer.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees. : No
9. Period of probation : Two years.
10. Methods of recruitment (Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By promotion, failing which by transfer on deputation, failing which by direct recruitment.

11. In case of recruitment by promotion, transfer grades from which promotion to be made

: *Promotion:*

Sr. Stenographers Grade 'C' who have completed 5 yrs.' continuous regular service in the grade.

*Transfer on Deputation:*

Stenographers in Govt.

Deptt. educational institutions,

Universities & Autonomous

Bodies, etc., who hold analogous

posts or those in one Grade lower

with 5 yrs. service in the lower

grade and who possess a speed

of 100 w.p.m. & 40 w.p.m. in

shorthand & typing respectively.

12. Composition of DPC of Selection Committee

1. Director (A&F),

2. Director (P&R)/(A)

3. Accounts/Admn. Officer

4. Programme Officer

5&6. Two Members belonging

to SC/ST and Minority

Communities to be nomi-

nated by Member-Secretary.

Pay Int

(6th CPC) (PB-2) - Rs. 2300-34,800+4200 (GNP)  
(4th CPC) Pay Scale revised (Rs. 1400-2600)

Rs. 1400-40-1600-50-2300-EB-602600

### Schedule for the Recruitment of Senior Stenographer

Pay in the pay Matrix in level-6 Rs. 35,400-1,12,400 (7th CPC)

1. Name of Post : Senior Stenographer
2. Classification : Group 'C'
3. No. of Posts : Four
4. Scale of Pay : \*Rs. 1400-40-1800-EB-50-2300 (4th CPC)  
Rs. 5000-150-8000 (5th CPC)
5. Whether Selection or Non-Selection Post : Non-Selection
6. Age Limit for direct recruitment : 28 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies.
7. Educational & other qualifications required for direct recruitment : *Essential:* (1) Bachelor's Degree of a recognised university, (2) a speed of 120 w.p.m./100 w.p.m. & 40 w.p.m. in shorthand & typing respectively. Preference will be given to those possessing proficiency in Hindi Stenography.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : No
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the various to be filled by various methods) : By promotion on the basis of seniority cum fitness, failing which by transfer on deputation failing which by direct recruitment.

11. In case of recruitment by promotion, transfer grades from which promotion to be made.

*Promotion:*

Jr. Stenographers Grade 'D' who have completed 5 yrs.' continuous regular service in that grade.

Pay 1n

*Transfer on Deputation:*

Stenographers in Government Departments, educational institutions, universities & autonomous bodies, etc., who hold analogous posts or those in one Grade lower with 5 yrs. service in the lower grade and who possess a speed of 100 w.p.m. & 40 w.p.m. in shorthand & typing respectively.

12. Composition of DPC of Selection Committee

1. Directors (A&F)
2. Director (P&R) / (Academic)
3. Accounts/Admn. Officer
4. Programme Officer
- 5.&6. Two Members belonging to SC/ST & Minority Communities to be nominated by Member-Secretary.

6th CPC (PB-2) Rs. 9300-34,800+4200 (GR)  
\* Scale revised 1400-2600

1400-40-1600-50-2300-EB-60-2600

Schedule for the Recruitment of Assistant

Pay in the pay Matrix in Level-6, Rs. 35,400-1,12,400 (7th CPC)

1. Name of Post : Assistant.
2. Classification : Grade 'C'
3. No. of Posts : Five (02 posts abolished)
4. Scale of Pay : \*Rs. 1400-40-1800-EB-50-2300. (4th CPC)  
Rs. 5000-150-8000 (5th CPC)
5. Whether Selection or Non-Selection Post : Selection.
6. Age Limit for direct recruitment : 28 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : *Essential:* (1) A Bachelor's Degree of a recognised university; (2) at least 5 years' experience in a Government Department, educational or research institution, autonomous organisation, etc. of dealing with accounts and or/ establishment matters.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : No
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : 50% by promotion and 50% by direct recruitment, failing both by transfer on deputation.

11. In case of recruitment by promotion, transfer grades from which promotion to be made. : *Promotion:* UDC/Lib.Asstt./ Computer.Asstt. with 5 yrs. regular service in the grade.

*Transfer on Deputation:*  
Person holding analogous posts or those in one Grade lower in Government Departments, educational & research institutions, autonomous bodies, etc. with 5 yrs. service in the lower grade having experience of accounts & establishment matters.

12. Composition of DPC or Selection Committee : 1. Director (A&F)/Director (P&R)  
2. Admn./Accounts Officer  
3. Programme Officer  
4.&5. Two Members belonging to SC/ST and Minority Communities to be nominated by Member Secretary.

6-4/90 AN - Assistants & Stenographers

**Schedule for the Recruitment of Hindi Translator**

- (PB-1) Rs. 5200-20,200+2800(GP) (5th CPC)  
Pay in the pay matrix in level-5, Rs. 29,200-92,300 (7th CPC)
1. Name of Post : Hindi Translator
  2. Classification : Grade 'C'
  3. No. of Posts. : One
  4. Scale of Pay : Rs. 1400-40-1800-EB-50-2300. (4th CPC)  
Rs. 4500-125-7000 (5th CPC)
  5. Whether Selection or Non-Selection Post : Not Applicable
  6. Age Limit for direct recruitment : 30 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
  7. Educational & other qualifications required for direct recruitment : (1) B.A. (Hons) in Hindi OR Bachelor's Degree with Hons. in Hindi or equivalent.  
(2) Experience of translation from English to Hindi and vice-versa for two years.
  8. Whether age and Educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Not applicable.
  9. Period of probation : Two years.
  10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment.



- 11. In case of recruitment by promotion, transfer grades from which promotion to be made : Not applicable
  
- 12. Composition of DPC or Selection Committee :
  - 1. Director (P&R)/(Academic).
  - 2. Director (OL), Deptt. of Educational or his nominee.
  - 3. Admn./Acctts. Officer.
  - 4. Programme Officer
  - 5.&6. Two Members belonging to SC/ST & Minority Community to be nominated by Member Secretary.

- 1.
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Pay in the Pay Matrix in Level - 6 Rs. 35400-112400 (7th CPC)

Schedule for the Recruitment of Library Asstt./  
Computer Asstt-cum-Cataloger

Computer-Asstt  
Cum-Cataloger  
(Post abolish)

(PB-1) Rs. 5200-20,200+2400 (4th CPC) (6th CPC)

1. Name of Post : Library Asstt./Computer Asstt-cum Cataloger
2. Classification : Group 'C'
3. No. of Posts : Three (2)
4. Scale of Pay : Rs. 1200-30-1560-EB-40-2040. (4th CPC)
5. Whether Selection or Non-Selection Post : Rs. 4000-100-6000 (5th CPC)  
Not applicable.
6. Age Limit for direct recruitment : 28 yrs. (relaxable by 5 yrs, for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : (1) Bachelor's Degree from a recognised university with a diploma in Library Science for which degree is an admission requirement. OR Degree in Library Science from a recognised university.  
(2) At least 2 yrs.' experience in Library of a collage/university in case of Library Asstt.  
(3) Experience of typing and having taken a computer course in the case of Computer Asstt.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Not applicable.
9. Period of probation : Two years.

10. Methods of recruitment : By direct recruitment.  
(whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods)
11. In case of recruitment by promotion, transfer grades from which promotion to be made : Not applicable.
12. Composition of DPC or Selection Committee :  
1. Director (P&R)/(A)  
2. Admn./Accts. Officer  
3. Programme Officer  
4.&5. Two Members belonging to SC/ST & Minority Communities to be nominated by Member-Secretary.

## Schedule for the Recruitment of Junior Artist & Designer

1. Name of Post : Junior Artist & Designer
2. Classification : Group 'C'
3. No. of Post : One
4. Scale of Pay : Rs. 1200-30-1560-EB-40-2040
5. Whether Selection or Non-Selection Post : Not applicable.
6. 'Age Limit for direct recruitment : 28 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : Essential: (1) A Bachelor's Degree of a recognised university in fine art/commercial art, etc.  
OR a Bachelor's Degree of a recognised University with 3 yrs.' experience of the job.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Not applicable.
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : Not applicable.

12. Composition of DPC or Selection Committee : 1. Director (P&R)/(A)  
2. Programme Officer  
3.&4. Two Members nominated by the Member-Secretary belonging to SC/ST Minority Communities.

# Accounts Clerks-1

## Schedule for the Recruitment of Upper Division Clerk

Pay in the pay Matrix in Level-4, Rs. 25,500-81,100 (7th PC)

1. Name of Post : Upper Division Clerk
2. Classification : Group 'C'
3. No. of Posts : Four - 1 = 3
4. Scale of Pay : (PB-1) Rs. 5200-20,200 + Rs. 2400 (4th) (6th PC)  
Rs. 1200-30-1560-EB-40-2040 (4th CPC)  
Rs. 4000-100-6000 (5th CPC)
5. Whether Selection or Non-Selection Post : Non-Selection
6. Age Limit for direct recruitment : 28 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : Essential: A Bachelor's Degree of a recognised University with 3 yrs. experience in a Govt. Deptt., Educational & Research institution, Autonomous Organisation, Public Sector Undertaking, etc.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : No
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : 100% by promotion on the basis of Seniority-cum-fitness, failing which by transfer on deputation.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : Promotion LDC/Hindi Typist/ Caretaker with 5 yrs. regular service in the grade.

*Transfer on Deputation:*  
Persons working in Central or State Govts. or Universities, research institutions, Autonomous Bodies, etc. in equivalent Grade or in one Grade lower with 5 yrs. service in the Lower grade.

12. Composition on DPC or Selection Committee :
1. Director (A&F)
  2. Director (P&R)/(A)
  3. Programme Officer
  4. Accts. Officer/Admn. Officer
  - 5.&6. Two Members belonging to SC/ST and Minority Communities, to be nominated by Member-Secretary.

**Schedule for the Recruitment of Junior Stenographer**

- (PB-1) Rs. 5200-20,200+2400 (4P) (6th dc)  
Pay in the pay matrix interval-4, Rs. 25,500-81,100 (7th dc)
1. Name of Post : Junior Stenographer
  2. Classification : Group 'C'
  3. No. of Posts : Three (-2)
  4. Scale of Pay : Rs. 1200-30-1560-EB-40-2040 (4th dc)  
Rs. 4000-100-6000 (Rs. 3.5th dc)
  5. Whether Selection or Non-Selection Post : Non-Selection
  6. Age Limit for direct recruitment : 28 yrs. (relaxable by 5 yrs. for employees of Central & Stat Governments, Universities & Autonomous Bodies)
  7. Educational & other qualifications required for direct recruitment : *Essential:* (1) Matriculation Higher Secondary/Secondary School, or equivalent examination with Shorthand & typing Speed of 80 w.p.m. & 40 w.p.m. respectively. Preference will be given to persons possessing proficiency in Hindi stenography.
  8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Age - No  
Qualifications - Yes.
  9. Period of probation : Two years.
  10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : Promotion on the basis of Seniority-cum-fitness failing which by transfer, failing which by direct recruitment.



11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Promotion/transfer:*  
LDCs, UDCs and other equivalent grade who possess shorthand and typing speed of 80 w.p.m. & 40 w.p.m. respectively.
12. Composition of DPC or Selection Committee : 1. Director (A&F)  
2. Director (P&R)/(A)  
3. Programme Officer  
4. Accounts/Admn. Officer  
5.&6. Two members belonging to SC/ST and Minority Communities to be nominated by the Member Secretary.

Pa.

(PB-1) Rs. 5200-20,200+1900(CMP)(6th CPC)  
Schedule for the Recruitment of Lower Division Clerk/  
Hindi Typist/Caretaker

- Pay in the pay Matrix in Level-2 Rs. 19,900-63200 (7th CPC)
1. Name of Post : LDC/Hindi Typist/ Caretaker
  2. Classification : Group 'C'
  3. No. of Posts : 12 + 1 + 1 = 14 11+1+1=13
  4. Scale of Pay : Rs. 950-20-1150-EB-25-1500 (4th CPC)  
Rs. 2050-75-3950-80-4590 (7th CPC)
  5. Whether Selection or Non-Selection Post : Non-Selection
  6. Age Limit for direct recruitment : 28 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
  7. Educational & other qualification required for direct recruitment : *Essential: for all the three:*  
(1) Matriculation/Higher Secondary or equivalent  
(2) Typing speed of 30 w.p.m. in English or Hindi as the case may be. Preference will be given to persons possessing skill in Hindi or English Typing, as the case may be  
*Desirable*-Some experience of house keeping job in the case of Caretaker.
  8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees. : Age- No  
Qualification-Yes
  9. Period of promotion : Two years.

- 10. **Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods)** : By direct recruitment 90%, by promotion 10% on the basis of seniority cum fitness.
  
- 11. **In case of recruitment by promotion, transfer grades from which promotion to be made** : *Promotion:*  
Group D employees with 5 years' regular service in the grade.
  
- 12. **Composition of DPC or Selection Committee** :
  - 1. Director (A&F)
  - 2. Programme Officer
  - 3. Accounts or Admn. officer
  - 4.&5. Two members belonging to SC/ST and Minority Community to be nominated by Member-Secretary.

(PB-1) Rs. 5200-20,200+Rs. 1900 (GP) (6<sup>th</sup> CPC)

Pay, in the Pay Matrix Level-2 Rs. 19900-63200 (7<sup>th</sup> CPC)

Schedule for the Recruitment of Staff Car Driver

1. Name of Post : Staff-Car-Driver
2. Classification : Group 'C'
3. No. of Posts : Three
4. Scale of Pay : Rs. 950-20-1150-EB-25-1500 (4<sup>th</sup> CPC)  
Rs. 3050-75-3950-80-4590 (5<sup>th</sup> CPC)
5. Whether Selection or Non-Selection Post : Not applicable.
6. Age Limit for direct recruitment : 30 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : *Essential:* (1) At least Middle pass 6th or 8th class as the case may be,  
(2) should possess a valid driving licence for motor car,  
(3) experience of driving motor car at least 2 years'.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Age-No  
Qualification-Yes
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : Transfer/Direct recruitment.

11. In case of recruitment by promotion, transfer grades from which promotion to be made : Transfer/ of Group D Employees.
12. Composition of DPC or Selection Committee : 1. Director (A&F)  
2. Programme officer  
3. Accounts or Administrative Officer  
4.&5. Two members nominated by Member-Secretary belonging to SC/ST & Minority Communities.

(PB-1) Rs. 5200 - 20,200 + 1800 (4P)(6<sup>th</sup> CPC)

**Schedule for the Recruitment of Daftary**

Pay in the Pay Matrix in Level-1, Rs. 18000-56,900 (7<sup>th</sup> CPC)

1. Name of Post : Daftary
2. Classification : Group D
3. No. of Posts : One
4. Scale of Pay : Rs. 775-12-955-EB-14-1025 (4<sup>th</sup> CPC)
5. Whether Selection or Non-Selection Post : Non-Selection  
Rs. 2610-60-3150-65-3540 (5<sup>th</sup> CPC)
6. Age Limit for direct recruitment : 25 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : *Essential*: Pass in Middle Standard (7th or 8th class as the case may be)
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees. : No
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer, and percentage of the vacancies to be filled by various methods) : By promotion on the basis of Seniority cum fitness, failing which by direct recruitment.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Promotion*: Peon, Library Attndt/Guest House Attendant with 5 yrs.' regular service in the grade.

12. Composition of DPC or  
Selection Committee

1. Administrative Officer
2. Accounts or Administrative Officer
3. Two Members belonging to SC/ST & Minority Communities to be nominated by Director.

**Schedule for the Recruitment of Technical Helper** *Electrician*

1. Name of Post : Technical Helper / *Electrician*  
*Converted into* →
2. Classification : Group D
3. No. of Posts : One
4. Scale of Pay : Rs. 775-12-955-EB-14-1025
5. Whether Selection or Non-Selection Post : Not applicable.
6. Age Limit for direct recruitment : 25 yrs. (relaxable by 5 yrs.' for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : *Essential:*  
Middle pass with 2 yrs. experience of handling electrical/electronics gadgets and office equipments and electrical fittings, etc.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Not applicable.
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : Not Applicable.



12. **Composition of DPC or Selection Committee** :
1. **Administrative Officer**
  2. **Accounts or Administrative Officer**
  - 3.&4. **Two Members belonging to SC/ST & Minority Communities to be nominated by Director.**

(PB-1) Rs. 5200-20,200+1800 (Gr) (6<sup>th</sup> dc)

Pay in the Pay Matrix in Level-1, Rs. 16000-56,900 (7<sup>th</sup> CPC)

**Schedule for the Recruitment of Peon/  
Library Attendant/Guest/House Attendant**

1. Name of Post : Peon/Library Attendant/Guest  
House Attendant. H (2 Post of Peon  
abolished)
2. Classification : Group D
3. No. of Posts : 12 + 1 + 1 = 14 9 + (10 + 1) = 12 //
4. Scale of Pay : Rs. 750-12-870-EB-14-940 (4<sup>th</sup> CPC)  
Rs. 2550-55-2660-60-3200 (5<sup>th</sup> dc)
5. Whether Selection or Non-Selection Post : Not applicable.
6. Age Limit for direct recruitment : 25 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : *Essential:* Pass in Middle Standard (7<sup>th</sup> & 8<sup>th</sup> class as the case may be)
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees. : Not Applicable.
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment 50%, by transfer 50%.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : *Transfer:* Chowkidars, Malis, Farash Sweepers with 5 yrs.' continuous regular service in their respective grades.

12. Composition of DPC or Selection Committee :
1. Administrative Officer
  2. Accounts/Admn. Officer
  - 3.&4. Two members belonging to SC/ST & Minority Communities to be nominated by Director.

(PBI) Rs. 5200-20,200 + Rs. 1800(GP) (6<sup>th</sup> CPC)  
Pay in the Pay Matrix in Level-1, Rs. 18,000-56,900 (7<sup>th</sup> CPC)  
Schedule for the Recruitment of Mali

1. Name of Post : Mali
2. Classification : Group D
3. No. of Posts : Four (3 abolished)
4. Scale of Pay : Rs. 750-12-870-EB-14-940 (4<sup>th</sup> CPC)  
Rs. 2550-55-2660-60-3200 (7<sup>th</sup> CPC)
5. Whether Selection or Non-Selection Post : Not applicable.
6. Age Limit for direct recruitment : 25 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies)
7. Educational & other qualifications required for direct recruitment : *Essential:*  
Pass in V Standard with working experience of Mali for two years.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Not Applicable.
9. Period of probation : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : Not applicable.

12. Composition of DPC or Selection Committee

1. Administrative Officer  
2. Accounts/Admn. Officer  
3.&4. Two Members belonging to SC/ST & Minority Communities to be nominated by Director.

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(P-B-1) Rs. 5200 - 20,200 + Rs. 1800 (Gr B) (6th CPC)  
Rs. in Matrix Level-1 Rs. 1800 - 56,900 (7th CPC)  
Schedule for the Recruitment of Chowkidar

1. Name of Post : Chowkidar
2. Classification : Group D
3. No. of Posts : Six  
(Revised - 2550-55-2660-60-3200)
4. Scale of Pay : Rs. 750-12-870-EB-14-940  
5th CPC
5. Whether Selection or Non-Selection Post : Not Applicable
6. Age Limit for direct recruitment : 25 yrs. (relaxable by 5 yrs. for employees of Central & State Govts., Universities & Autonomous Organisations) for ex-service men the rules will be as applicable under.
7. Educational & other qualifications required for direct recruitment : *Essential:*  
Pass in V Standard.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of the promotees : Not applicable.
9. Period of probation. : Two years.
10. Methods of recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment
11. In case of recruitment by promotion, transfer grades from which promotion to be made : Not applicable.

12. Composition of DPC or Selection Committee : 1. Administrative Officer  
2. Accounts Officer  
3.&4. Two Members belonging to SC/ST and Minority Communities to be nominated by Director.

(PB-1) Rs. 5700 - 20,200 + Rs. 1800 (G.P) (6th CPC)

Pay in Pay Matrix in Level-1, Rs. 18000 - 56,900 (7th CPC)

**Schedule for the Recruitment of Safai Karmachari/Farash**

1. Name of Post : Safai Karmachari/Farash
2. Classification : Group D
3. No. of Post : Five
4. Scale of Pay : Rs. 750-12-870-EB-14-940 (11th CPC)
5. Whether Selection or Non-Selection Post : Not Applicable.   
Rs. 2550-55-2660-60-3200 (5th CPC)
6. Age Limit for direct recruitment : 25 yrs. (relaxable by 5 yrs. for employees of Central & State Governments, Universities & Autonomous Bodies).
7. Educational & other qualifications required for direct recruitment : *Essential:*  
Pass in V Standard.
8. Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees : Not applicable.
9. Period of promotion : Two years.
10. Methods or recruitment (whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods) : By direct recruitment.
11. In case of recruitment by promotion, transfer grades from which promotion to be made : Not applicable.



12. Composition of DPC or Selection Committee
  - 1. Administrative officer
  - 2. Accounts or Administrative officer
  - 3.&4. Two Members belonging to SC/ST and Minority Communities to be nominated by Director.