**Indian Council of Philosophical Research**

36, Tughlakabad Institutional Area, MB Road, Near Batra Hospital, New Delhi- 110 062

**T.A. Bill for Non-Official Members**

Part-A

(To be filled by the non-official member)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| (I) Name : ………………..………………………………………………………………………………………………………..…..… (II) Basic Pay : ………………………….………  (III) Address : ……..…………………………………………………………………………………………………………………………………………………………………………………………… | | | | | | | | | |
| Departure Arrival | | | | Mode of Journey (Rail/Air/Bus) | Class in which travelled and Ticket Number | Distance travelled by Road | Amount paid (in Rs.) | Purpose | Remarks |
| Station | Date & Time | Station | Date & Time |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Details of actual conveyance charges:-** | | | | | |  |  |  |  |
| i) Residence to airport/Railway Station/Bus Terminal: | | | | | |  |  |  |  |
| ii) Airport/Railway Station/Bus terminal to place to: | | | | | |  |  |  |  |
| iii) Place to stay/meeting to Airport/Railway Station/Bus Terminal: | | | | | |  |  |  |  |
| Iv) Airport/ Railway station/Bus terminal to residence: | | | | | |  |  |  |  |

1. Certified that no amount has been claimed or will be claimed for this journey/period in any bill drawn from any other source.

2. Certified that I actually travelled by 2nd/ 1st class/Air and paid Rs………………….(Rupees………………………………………………................only)

for the mileage fare to Indian Railways/AI/Airways/Roadways.

3. Certified that the distance by road for which mileage allowance has been claimed are correct to the best of my knowledge. Also that I did not perform the road journey for which mileage has been claimed at higher under SR for taking a single seat in taxi/motor/car/bus or more lorry playing for hire.

4. Certified that I was not/was provided free lodging/boarding.

Signature of the Non-official member

**Part B (To be filled by the Finance Branch)**

The net entitlement on account of TA/DA works out of Rs………………………….as detailed below:

(a) Railways/Bus/Air fare: ­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b) Road Mileage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(c) Daily allowance

(i) From­­­­­­­­­­­­ ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per day \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(ii) From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per day \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(iii) From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per day \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gross total \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Net amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Passed for Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ )

Please transfer my TA/DA to my bank A/c as per details given below:

Name as mentioned in the Account :..…………………………….……………..…

…………………………………………………….....………………….………….……..………….…

A/c No. : ……………………..……….……….…………….…………….……………….…

IFS Code : ………………..………………….…..………..………….…………………………

Bank : …………………...…………..………………...………….…………………………

Branch : …………………………………………..….……………..…………………………

PAN : …………………..…….…… Aadhar No.:……………………………………

Txn. Ref./UTR ……………………………………………………………….…….….... Date: ………..…………..…….

(to be provided by DDO)

Checked by DDO Signature of Non-official member: …………..….…………...………….

Mobile No. : ……………..….…………...…………..………………...……

E-mail ID : ……….…………...………...…………..………………...……